#### **EMPLOYEE RESOURCE GUIDE: COMPANY INFORMATION**

There are many ways to learn more about and stay connected to our company. We encourage you to ask your leaders and colleagues about the business. Below are a number of links and resources for you to look at.

# 1. Listen to the quarterly earnings calls

This is a chance to hear John Lee, our President and CEO and Seth Bagshaw, our CFO, discuss the last quarter performance and an update on the business. The link to the live Quarterly Earnings Call will be shared via a main story on Insight a few days before the call.

In addition, the following will be available on Insight:

- Recording and transcript of the earnings call
- Seth Bagshaw video for employees to help explain the previous quarter's results

## 2. Attend town halls and team meetings

In this forum, our company leaders will share updates on company performance and key initiatives.

- Company town halls are held mid-year and year-end. Calendar invites will be sent to all employees.
- Division town halls are held throughout the year.
- Also keep an eye out for invitations from your function/business unit leader for when they are providing updates.

### 3. Explore MKS Insight

New stories are added daily/weekly, and valuable content is always available. Employees are encouraged "Follow" the homepage of MKS Insight.

### 4. Go to the company and strategic brand websites

MKS (Company website)

MKS (Vacuum and Analysis Content)

Atotech

ESI

Newport

Ophir

**Photon Control** 

Spectra-Physics

# 5. Follow the company and our strategic brands on social media

Not only will you learn about the company, you can also like, share and comment on our posts – your engagement will broaden the MKS influence with your network. If you do comment, be sure to use a hashtag such as #mks, #iworkformks or #lovemyjob to declare your connection to the company.

MKS Social Media Page on Insight – get easy access to our social media platforms (except Linkedin, which doesn't allow access in another application)

MKS LinkedIn

**Atotech Linkedin** 

ESI Linkedin
Newport Linkedin
Ophir Photonics Linkedin
Ophir Optics Linkedin
Spectra-Physics Linkedin

- 6. **Set up news alerts** for news on MKS, our brands and our industry
  - Go to the MKS website Investor page and set up "Investor Email Alerts" to receive notifications of MKS Company Press Releases
  - Many websites offer the feature to set up alerts based on key words e.g.
    - Google News
    - Bing Notifications